

# MECHANICAL PERMIT APPLICATION

Stevens County Land Services • Building Division  
215 S. Oak St. (mail) 260 S. Oak St. (physical) / Colville, WA / 99114  
PHONE (509) 684-8325 TTY (800) 833-6388 FAX (509) 685-0674

ENTERED BY \_\_\_\_\_

# MECHANICAL

*\*NOT for MOBILE HOMES, MANUFACTURED HOMES or COMMERCIAL COACHES. WE DO PERMIT propane tank sets & gas lines to these structures.*

LOG / PERMIT# \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

### PROPERTY OWNER INFORMATION

PROPERTY OWNER \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_  
CITY/STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_  
EMAIL (option) \_\_\_\_\_

OWNER AUTHORIZED AGENT (if applicable) \_\_\_\_\_  
AGENT PHONE \_\_\_\_\_

### PROPERTY INFORMATION

PARCEL #/GEO-ID \_\_\_\_\_  
SITE ADDRESS \_\_\_\_\_  
CITY/STATE \_\_\_\_\_ ZIP \_\_\_\_\_

### STRUCTURE USE

SINGLE FAMILY RESIDENCE  
 NON-COMMERCIAL UTILITY BUILDING  
 COMMERCIAL (use of building) \_\_\_\_\_  
 OTHER (please describe) \_\_\_\_\_

### PROJECT DESCRIPTION

NEW CONSTRUCTION  EXISTING BUILDING  
FUEL TYPE  
 Wood  Electric  Propane  Natural Gas  Other  
DESCRIPTION OF WORK \_\_\_\_\_

### MECHANICAL CONTRACTOR INFORMATION

PROPERTY OWNER ACTING AS CONTRACTOR  
*or*  
MECHANICAL CONTRACTOR \_\_\_\_\_  
CONTACT PERSON \_\_\_\_\_  
L&I LICENSE # / EXP. DATE \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
EMAIL (option) \_\_\_\_\_

### PERMIT FEE

(\*fees calculated by Stevens County Building Division)

FEE \$ \_\_\_\_\_  
PAID BY  Check # \_\_\_\_\_  
 Cash  
 Credit/Debit/Elec. Check  
RECEIPT/CONF # \_\_\_\_\_ DATE \_\_\_\_\_

### DRIVING DIRECTIONS (from the nearest main road in your own words please – use a separate sheet if necessary)

\*An application for a permit for any proposed work shall be **deemed to have been abandoned 180 days after the date of filing**, unless such application has been pursued in good faith or a permit has been issued. The building official is authorized to grant one or more extensions of time for additional periods not exceeding 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

\*Refunds require a 20% processing fee and refunds will not be given for applications costing less than \$50.

\*I certify that I am in compliance with the Contractor Registration Law under Chapter 18.27 RCW, State of Washington. I am aware of the codes and ordinance requirements for which this permit is issued and that all work will be in conformance therewith.

APPLICANT \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

*\*owner, owner authorized agent or contractor (print)*

## OFFICE USE ONLY INSPECTION RECORD

### UNDERGROUND PIPING

Corrections \_\_\_\_\_  
Approval Date \_\_\_\_\_ By \_\_\_\_\_

### STRUCTURE PIPING

Corrections \_\_\_\_\_  
Approval Date \_\_\_\_\_ By \_\_\_\_\_

### NATURAL GAS METER / PROPANE REGULATOR PROTECTION

YES  NO By \_\_\_\_\_

### PROPANE TANK INFORMATION By \_\_\_\_\_

SIZE \_\_\_\_\_ SER# \_\_\_\_\_  
 UNDERGROUND  ABOVE GROUND

APPLIANCE TYPE	MAKE	MODEL	BTU INPUT	VENTING

Final Inspection Date \_\_\_\_\_ By \_\_\_\_\_