

# FLOOD HAZARD PERMIT APPLICATION

STEVENS COUNTY LAND SERVICES—PLANNING DIVISION  
Street Address: 260 S. Oak—Courthouse Annex, Colville, WA  
Mailing Address: 215 S. Oak—Courthouse Annex, Colville, WA 99114  
Phone: 509-684-2401 Fax: 509-684-7525  
[www.co.stevens.wa.us/LandServices/index.php](http://www.co.stevens.wa.us/LandServices/index.php)

## FOR OFFICE USE ONLY

File Number: \_\_\_\_\_

Receipt: \_\_\_\_\_

Date Received: \_\_\_\_\_

*(Type 1 Application)*

### Application Checklist:

- Application fee of (See Fee Schedule)**, payable to Stevens County Land Services.
- Completed application** form.
- Two copies of the elevation survey**, drawn to a scale large enough to clearly portray all of the drafting detail. The preparation of the elevation survey shall be made by or under the supervision of a licensed surveyor authorized to practice the profession of land surveying under the provisions of RCW Chapter 18.43. The survey shall show the following:
  - o The name of the applicant and name of the licensed surveyor.
  - o The legal description of all lands included in the elevation survey and site boundary.
  - o Location of existing and proposed features such as roads, railroads, utilities, easements, wells, on-site sewage systems, fill area, drainage facilities, and other pertinent items, as well as all distances to all property lines.
  - o Location and dimensions of existing and proposed structures.
  - o Elevation in relation to mean sea level of the lowest floor (including basement) of all structures.
  - o Elevation in relation to mean sea level of any structure that has been flood-proofed.
  - o In some cases, a certification by a registered professional engineer may be required: Flood-proofed structures require certification; however, certification is **not** required if you plan to elevate the structure.
  - o Description of the extent to which a watercourse will be altered or relocated as a result of the proposed development.
  - o North arrow and scale of map.
- Supplemental Information:**

## APPLICANT SIGNATURES

This application is subject to all additions to and changes in the laws, regulations and ordinances applicable to the proposed subdivision until a Determination of Completeness is issued pursuant to SCC 3.30.110. **I certify that the information contained on this application is true, complete and accurate to the best of my knowledge. I understand that information will be used by Stevens County for determining whether this proposal meets the development standards specified in the Stevens County Flood Damage Prevention Ordinance. I hereby grant to Stevens County, the right to enter the above-described location to inspect the proposed work.**

Signature of: (Circle one) Property Owner      Primary Contact/Agent\*

**\* NOTE: As per SCC 3.30.100, Property owner is required to sign the application if the Agent does not have written proof of authorization.**

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## CONTACT INFORMATION

**Primary Contact:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Time Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Property Owner(s):** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Time Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Surveyor:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Time Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

## LEGAL DESCRIPTION

**Tax Parcel Number(s):** \_\_\_\_\_

**Legal Description:**

Sec. \_\_\_\_\_ Twp. \_\_\_\_\_ Rge. \_\_\_\_\_

**Or Subdivision:** \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_

Current use of property:

Proposed use of property:

What is the existing ground elevation at the project site?

To what elevation will the proposed structure be elevated or flood-proofed?

Please describe the amount, type and location of any fill or grading that will occur:

Please describe the extent to which the watercourse will be altered or relocated as a result of the proposed project:

Has an architect or engineer certified that flood-proofing measures will work or that the proposed project will not alter course of elevation of flood waters? (This certification is required for any development within identified floodway areas.)

YES

NO

Attach documentation of certification when required.

**NOTE: If the proposal involves the removal of any soils by dredging or otherwise working within water areas, then a county shoreline, a state hydraulics and federal 404 permits may be required. The same permits may also be required for any filling activities.**