

# BOUNDARY LINE ADJUSTMENT APPLICATION ONE PROPERTY OWNER

STEVENS COUNTY LAND SERVICES—PLANNING DIVISION  
Street Address: 260 S. Oak—Courthouse Annex, Colville, WA  
Mailing Address: 215 S. Oak—Courthouse Annex, Colville, WA 99114  
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[www.co.stevens.wa.us/LandServices](http://www.co.stevens.wa.us/LandServices)

FOR OFFICE USE ONLY

File Number: \_\_\_\_\_

Receipt: \_\_\_\_\_

Date Received: \_\_\_\_\_

(Type #1 Application)

## Application checklist:

- Application fee of \$100.00**, payable to Stevens County Land Services.
- Completed application** form.
- Title Report or Plat Certificate**, issued within the previous thirty days.
- A Site Plan**, showing the following:
  - o Size and dimensions of *existing* tracts
  - o Size and dimensions of *new* tracts
  - o Existing structures, include distances to all property lines
  - o Existing sewage systems, include distances to all property lines
  - o Existing and proposed roads, easements & utilities
  - o Existing wells and water lines
  - o Surface water, such as lakes, ponds, wetlands, streams, etc.
  - o North Arrow
- Notarized signatures for all parties having an interest in the property to be reconfigured.** These include, but are not limited to, all fee owners (contract owners *and* deed holders), lien holders or authorized agents having authority to sign. This *does not* include mineral right owners or easement owners.

## APPLICANT SIGNATURES

This application is subject to all additions to and changes in the laws, regulations and ordinances applicable to the proposed subdivision until a Determination of Completeness is issued pursuant to SCC 3.30.110.

**I certify that the information contained on this application is true, complete and accurate to the best of my knowledge. I understand that information will be used by Stevens County for determining whether this proposal meets the Decision Criteria. I hereby grant to Stevens County, the right to enter the above-described location to inspect the proposed work.**

Signature of: (Circle one) Property Owner      Primary Contact/Agent\*

\_\_\_\_\_

\_\_\_\_\_

**\*NOTE: As per SCC 3.30.100, Property owner is required to sign the application if the Agent does not have written proof of authorization.**

# BOUNDARY LINE ADJUSTMENT APPLICATION

## NOTE TO APPLICANTS:

This application is designed for property owners who desire to adjust the property lines between their own tracts. This form IS NOT to be used if the boundary line adjustment is between two (or more) property owners.

A Boundary Line Adjustment changes the boundaries between platted or unplatted properties, or both. A Boundary Line Adjustment CAN NOT create any additional lots, tracts or parcels. This means that the finished project must end with the same number of lots, tracts or parcels or have a reduced number of parcels.

Having different Assessor's Tax Parcel Numbers does not always mean that the tracts have been approved to be sold separately. If you are unsure of whether your tracts have been previously approved, please contact Land Services *prior* to submitting this application.

### CONTACT INFORMATION

Please designate who the Primary Contact is:

_____	<b>Property Owner:</b> _____
	<b>Mailing Address:</b> _____
	<b>City, State, Zip:</b> _____
	<b>Day Time Phone:</b> _____ <b>Email Address:</b> _____
_____	<b>Closing Agent:</b> _____
	<b>Mailing Address:</b> _____
	<b>City, State, Zip:</b> _____
	<b>Day Time Phone:</b> _____ <b>Email Address:</b> _____
_____	<b>Surveyor:</b> _____
	<b>Mailing Address:</b> _____
	<b>City, State, Zip:</b> _____
	<b>Day Time Phone:</b> _____ <b>Email Address:</b> _____

**PROJECT DESCRIPTION:**

Please list the **existing legal descriptions and existing parcel numbers** of the property that will be revised. Attach additional pages if necessary.

**EXISTING TRACT A:**  
**LEGAL DESCRIPTION:**

Sec. \_\_\_\_\_, Twp. \_\_\_\_\_, Rge. \_\_\_\_\_

**TAX PARCEL NUMBER:** \_\_\_\_\_ **ACREAGE:** \_\_\_\_\_

**EXISTING TRACT B:**  
**LEGAL DESCRIPTION:**

Sec. \_\_\_\_\_, Twp. \_\_\_\_\_, Rge. \_\_\_\_\_

**TAX PARCEL NUMBER:** \_\_\_\_\_ **ACREAGE:** \_\_\_\_\_

**EXISTING TRACT C:**  
**LEGAL DESCRIPTION:**

Sec. \_\_\_\_\_, Twp. \_\_\_\_\_, Rge. \_\_\_\_\_

**TAX PARCEL NUMBER:** \_\_\_\_\_ **ACREAGE:** \_\_\_\_\_

**EXISTING TRACT D:**  
**LEGAL DESCRIPTION:**

Sec. \_\_\_\_\_, Twp. \_\_\_\_\_, Rge. \_\_\_\_\_

**TAX PARCEL NUMBER:** \_\_\_\_\_ **ACREAGE:** \_\_\_\_\_

**EXISTING TRACT E:**  
**LEGAL DESCRIPTION:**

Sec. \_\_\_\_\_, Twp. \_\_\_\_\_, Rge. \_\_\_\_\_

**TAX PARCEL NUMBER:** \_\_\_\_\_ **ACREAGE:** \_\_\_\_\_

**PROPOSED NEW TRACTS:**

Please list the **proposed legal descriptions** of the property.  
Attach additional pages if necessary.

**PROPOSED TRACT A:  
LEGAL DESCRIPTION:**

Sec. \_\_\_\_\_, Twp. \_\_\_\_\_, Rge. \_\_\_\_\_  
**TAX PARCEL NUMBER:** \_\_\_\_\_ **ACREAGE:** \_\_\_\_\_

**PROPOSED TRACT B:  
LEGAL DESCRIPTION:**

Sec. \_\_\_\_\_, Twp. \_\_\_\_\_, Rge. \_\_\_\_\_  
**TAX PARCEL NUMBER:** \_\_\_\_\_ **ACREAGE:** \_\_\_\_\_

**PROPOSED TRACT C:  
LEGAL DESCRIPTION:**

Sec. \_\_\_\_\_, Twp. \_\_\_\_\_, Rge. \_\_\_\_\_  
**TAX PARCEL NUMBER:** \_\_\_\_\_ **ACREAGE:** \_\_\_\_\_

**PROPOSED TRACT D:  
LEGAL DESCRIPTION:**

Sec. \_\_\_\_\_, Twp. \_\_\_\_\_, Rge. \_\_\_\_\_  
**TAX PARCEL NUMBER:** \_\_\_\_\_ **ACREAGE:** \_\_\_\_\_

**PROPOSED TRACT E:  
LEGAL DESCRIPTION:**

Sec. \_\_\_\_\_, Twp. \_\_\_\_\_, Rge. \_\_\_\_\_  
**TAX PARCEL NUMBER:** \_\_\_\_\_ **ACREAGE:** \_\_\_\_\_



