

**SMP ADMINISTRATIVE ADJUSTMENT, VARIANCE
OR CONDITIONAL USE APPLICATION**

STEVENS COUNTY LAND SERVICES—PLANNING DIVISION

Street Address: 260 S. Oak—Courthouse Annex, Colville, WA

Mailing Address: 215 S. Oak—Courthouse Annex, Colville, WA 99114

Phone: 509-684-2401 Fax: 509-684-7525

www.co.stevens.wa.us/LandServices/index.php

FOR OFFICE USE ONLY

File Number: _____

Receipt: _____

Date Received: _____

(Type 2 Application)

Application Checklist:

- Application fee (See Fee Schedule)**, payable to Stevens County Land Services.
- JARPA application**, please complete the underlined portions on the form.
- Environmental Checklist. (Additional Fee – See Fee Schedule)**
- Site Plan**, showing the following:
 - o Existing and proposed items including decks, and the distances between each item and distances from lot lines. Please label all structures.
 - o Existing and proposed on-site sewage systems and replacement drainfields.
 - o Existing and proposed driveways and public roads or private easements.
 - o Existing and proposed wells and waterlines.
 - o Utility easements for power lines, telephone lines, etc.
 - o Distance of proposed items to the ordinary high water mark of all lakes, creeks/streams (year round and seasonal) and wetlands.
 - o North arrow and scale of drawing.
- A site plan side view**, showing topography, slope and **height of structure(s)**.
- If applicable, construction information** for docks or retaining walls, showing the following:
 - o Type of materials used
 - o Width of retaining wall
 - o Depth of footings
 - o Configuration of proposed dock (“L” shape, “T” shape” etc.)
 - o Height of dock above ordinary high water mark

APPLICANT SIGNATURES

This application is subject to all additions to and changes in the laws, regulations and ordinances applicable to the proposed subdivision until a Determination of Completeness is issued pursuant to SCC 3.30.110. **I certify that the information contained on this application is true, complete and accurate to the best of my knowledge. I understand that information will be used by Stevens County for determining whether this proposal meets the Decision Criteria specified in SMP Chapter 8.16. I hereby grant to Stevens County, the right to enter the above-described location to inspect the proposed work.**

Signature of: (Circle one) Property Owner Primary Contact/Agent*

***NOTE: As per SCC 3.30.100, Property owner is required to sign the application if the Agent does not have written proof of authorization.**