BEFORE THE BOARD OF STEVENS COUNTY COMMISSIONERS

IN THE MATTER OF UPDATING THE PURCHASING POLICY FOR STEVENS COUNTY  
RESOLUTION No. 39-2019  
UPDATING THE PURCHASING POLICY AND REPEALING RESOLUTION 127-1992

WHEREAS, a purchasing policy is required by law in order for the county to obtain federal grant funds; and

WHEREAS, a purchasing policy is in the best interest of the county and its citizens; and

WHEREAS, this resolution will replace Resolution 127-1992;

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Board of Stevens County Commissioners that the Exhibit 1 attached hereto and incorporated herein, is adopted as the purchasing policy for Stevens County and Resolution 127-1992 is hereby repealed.

Passed by the Board of Stevens County Commissioners in regular session at Colville, Washington, by the following vote, then signed by its membership and attested to by its Clerk in authorization of such passage the 22nd day of April, 2019.

3 YEA; 0 NAY; 0 ABSTAIN; and 0 ABSENT

BOARD OF COUNTY COMMISSIONERS OF STEVENS COUNTY, WASHINGTON

Chairman Wes McCar
Commissioner Steve Parker
Commissioner Don Dashiell

ATTEST:

Larry Chester  
Clerk of the Board
EXHIBIT 1

STEVENS COUNTY
PURCHASING POLICY

When making any purchases on behalf of Stevens County, all employees shall follow the most restrictive, local, state or federal procurement policy when using Federal Grant Funds to be in compliance with the Code of Federal Requirements (CFR) part 200 and,

1. Follow the requirement of Title 39, Revised Code of Washington “Public contracts and indebtedness” when applicable.

2. Follow the applicable requirements specified in chapters 36.32, 36.33, 36.33A, 36.34, 36.77, 36.82 Revised Code of Washington and such other requirements specified in Title 36 “Counties” as may be necessary.

3. Follow the procedures specified in Stevens County Resolution 9-1992 (Purchases between $2,500 and $25,000) where applicable.

4. Follow such other federal, State, or local purchasing laws, policies or procedures which are required in connection with any project or lawful contract.

5. Follow the procedures specified in Stevens County Resolution 79-2011 (Purchases up to $4,999.99 without prior Board approval).

Stevens County employees may neither solicit, accept, nor agree to accept any gratuity for themselves, their families or others that results in their personal gain which may affect their impartiality in making decisions on the job. Discounts or concessions realistically available to the general population, items received that do not result in personal gain, and samples to the County used for general County use are examples of items that are not gratuities. Personal judgement should be used and questions regarding particular problems/events should be referred to the employee’s manager.