

BEFORE THE BOARD OF STEVENS COUNTY COMMISSIONERS

IN THE MATTER OF PURCHASING ) RESOLUTION NO. 74-2011  
) AUTHORIZING CAPITAL EQUIPMENT  
) PURCHASES UP TO \$4,999.99  
) WITHOUT PRIOR BOARD APPROVAL  
) AND REPEALING RESOLUTION 21-2005

WHEREAS, the Board finds Resolution 21-2005 authorized department heads and elected officials to make capital equipment purchases of \$2,499.99 or less without the Board's prior approval; AND

WHEREAS, the Board finds that inflation, purchase timing, revision of state purchasing laws since passage of Resolution 21-2005 and other factors make it desirable and advisable to allow capital equipment purchases of up to \$4,999.99 without prior Board approval;

NOW, THEREFORE, BE IT HEREBY RESOLVED AND ORDERED:

1. Competitive bidding requirements apply to the purchase of all items. The Prosecutor's office should be consulted for further information.
2. Items with an expected useful life of one year or less are not considered capital equipment and may be purchased as department heads and elected officials deem advisable within approved budgets. All department heads and elected officials may purchase capital equipment items with an expected life of one year or more and a cost of \$4,999.99 or less, excluding sales or use tax, without prior Board approval;
3. All capital equipment purchases with a cost of \$5,000 or more require the prior approval of the Board of County Commissioners and shall be inventoried and records kept by the Board; and
4. Items of capital equipment with a value of \$4,999.99 or less shall be inventoried and records kept by each department or elected official; and
5. Resolution 21-2005 is hereby repealed.

Passed by the Board of Stevens County Commissioners meeting in regular session at Colville, Washington, by the following vote, then signed by its membership and attested to by its Clerk in authorization of such passage the 11<sup>th</sup> day of October 2011.

2 YEA; 0 NAY; 0 ABSTAIN; and 1 ABSENT

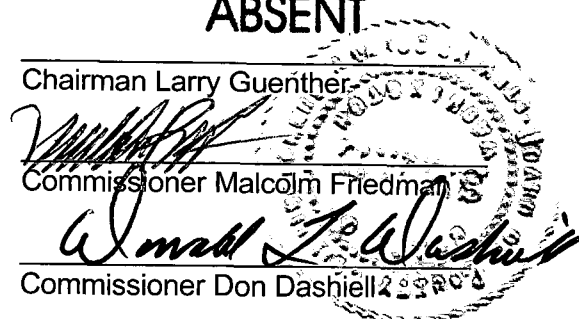
BOARD OF COUNTY COMMISSIONERS  
OF STEVENS COUNTY, WASHINGTON

**ABSENT**

Chairman Larry Guenther

Commissioner Malcolm Friedman

Commissioner Don Dashiell



ATTEST:  
Polly Coleman  
Polly Coleman,  
Clerk of the Board