

GUIDE TO ROAD APPROACH PERMITS & FRANCHISES

STEVENS COUNTY PERMIT CENTER

04/11/00

Customer Service Bulletin # PW-1

STEVENS COUNTY DEPARTMENT OF PUBLIC WORKS
185 E. HAWTHORNE COLVILLE, WA 99114
(509) 684-4548

The Road to Success is Always Under Construction

APPROACH PERMITS: The first step in developing property is often to create an approach from your property onto the road. Whenever you install an approach onto a County Road, an Approach permit must be acquired first (RCW 36.75.130). The cost is \$15.00 for each permit. When applying, you must provide the following information: Name of the County Road onto which you are installing the approach; which side of the County road the approach is on (N, S, E, W); and the distance from your driveway to another County or State Road intersection. Identify the property's legal description including Section, Township and Range; if you are in a Subdivision, you must have the name of the Subdivision, Lot # and Block #. We also require that the approach location be flagged at the point it connects to the County Road so that no error is made during inspection.

After you have applied, we will send an inspector out to inspect the location. He will determine if the location has safe visibility, whether or not it needs a culvert for drainage, and if so, what size of culvert will be required, etc. This inspection report will be sent to you along with your copy of the Approach Permit. After receiving the permit, you may proceed with the installation of the approach. Please notify this office when installation is complete.

The attachment to this brochure may be used as an application for an Approach Permit. If you have sufficient information to complete the application, you can mail the application along with a check for \$15.00 made payable to Stevens County to the address shown on the top of this brochure, OR bring it to our office and apply in person.

Your application for a road approach can be processed along with the establishment of a site address for your property. When the inspector checks the approach, he/she can also verify the actual address location. Please refer to Bulletin #P-1, Guide to obtaining a Rural Site Address for more information, or contact the Planning Department at (509) 684-2401.

If your property is accessed from a State Highway, contact the State Department of Transportation in Spokane at (509) 324-6540.

FRANCHISES: Franchises are required from private citizens when they are personally installing a private water, private electrical, or private sewer line under, over or along a Stevens County Road (RCW 36.55). This permit procedure requires about 3 weeks to complete. Cost of Franchise will be the cost of advertising for a 2-week period (approximately \$42.00) plus a \$15.00 permit fee to work on County Road. Detailed information is required in order to describe the legal location of said Franchise. We advise that you contact our office for additional information if you plan to do any work of this type.

