

CHECK LIST FOR APPEALING PROPERTY VALUE

- Fill in your petition as instructed and sign. The filing deadline for each year is July 1 or 30 days after the date of mailing of the change of value or other determination notice.
- Bring your petition to Stevens County Auditor's Office Room 106 or mail it to: Stevens County Board of Equalization
215 S. Oak #106
Colville, WA 99114
- You will receive an acknowledgement letter with your assigned case number. Refer to this Number when making reference to your petition.
- Continue to work on additional information and evidence to prove your case.

Under Washington State Law, assessors enjoy a reputable presumption that the assessed value of property is correct. The taxpayer must prove by clear, cogent, and convincing evidence that the assessor has made an error. Such proof overcomes the presumption of correctness. The Board is looking for solid documentation that supports the taxpayer's opinion. Without evidence, such as comparative sales, pictures, estimates of repairs, statements from others aware of problems with the property that would cause a reduction in value, the Board is held to the value by the State law RCW 84.40.0301.

- Your notice of hearing will be received at least 15 working days before the hearing. Your additional information and evidence must be received 7 working days before the hearing.
- Bring your copy of the information the day of the hearing and any notes that would help in making your presentation before the Board.
- If for some reason you are unable to attend the hearing or decide to withdraw your petition, make contact as soon as possible at 684-7513.